**DISASTER AND EMERGENCY PRACTICE PLAN Revised 6.12.23**

***TO BE COMPLETED ANNUALLY***

***CK Family Services encourages families to complete additional drills and recommends a nighttime drill.***

Family First and Last Name

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| **Fire Drill Documentation** |

**Fire Drill Rules**

* Leave the home as quickly as possible but do not run.
* Do not attempt to save personal property.
* Reassure the children that they are safe.
* Do not re-enter the home.
* Remain with foster/adoptive parents and/or caregivers in the designated meeting location.
* Never ignore the fire detector signal.

Meeting location

Document discussion about the Fire Drill with individuals present

Drill Date       Time

Name of Foster Parent who supervised drill

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| **Emergency / Severe Weather Drill Documentation** |

**Emergency Drill Rules**

* Follow all local and national weather evacuations evacuation alerts.
* Avoid sheltering in any room with windows.
* Lie flat and cover your head for protection; use blankets or a mattress, if possible.
* Keep all doors and windows closed.
* Reassure the children that they are safe.

Meeting location

Document discussion about the Emergency/Severe Weather Drill with individuals present

Drill Date       Time

Name of Foster Parent who supervised drill